



## MANCHESTER PTO AGENDA

**Month** February  
**Date** 02/06/2023  
**Time** 6:30 pm  
**Location** Zoom  
**Called by** President Paige Zehnacker

**President** Paige Zehnacker *paigezehnacker@gmail.com*  
**Vice President** Melanie Krings *m.krings@live.com*  
**Treasurer** Mary Metschke *mebeling@hotmail.com*  
**Secretary** Michelle Kilgallon *mkilgallon686@outlook.com*  
**Communications** Kolleen Benjamin *kolleenbenjamin@gmail.com*

### Topic

### Presenter

Welcome & Introductions

Paige Zehnacker

Team Speakers

Team

1st Grade Team - Cobb, Higgins, Thies & Uleman

-Planning their PTO-sponsored field trip to the Wildlife Safari Park

Current PTO Budget Report

Mary Metschke

- Spirit Wear brought \$253, another WAT corporate match for \$400 came in, Family Dinner Nights brought it \$109 (Don & Millie's), \$319 (Picklemans), and \$200 (Scooters)
- Received approval to purchase chafing dishes to keep food warm for conference meals and Staff Appreciation Week (SAW).
- We'll be using Stories Coffee for SAW because owner of Sleepless from Seattle retired
  - Gym Mural
    - David Reiser (artist) did Woodbrook's and Skyline's gym murals recently.
    - Rendering is not done yet. Plan is to paint mural during Spring Break.
    - Design is of a cub by an adult with more cubs to the right and a mt. lion den and mountainside in the background.
    - District recently painted all the walls gray.
    - Only for the east wall.
    - Cost is \$10-15k -> Sarah Addink to get a firm cost. Approved up to \$14k.

- Valentine's Parties
  - Limited to 6 volunteers per class. Reregister via the Google doc link.
  - Parties are from 2:15-3pm
  - Encourage parents to email in photos for Vday Parties
- Lancers Hockey Night Recap
  - 101 attendees (most bought tickets that week) and made \$505
- Yearbooks
  - Orders due 2/15
  - Love Line photos due soon
- Conference Dinners
  - 2/14 La Casa pizza (1st grade team says staff really likes this one) and a V-Day sweet treat (need approval to spend more \$)
  - 2/15 Javi's Tacos with churros
  - Kaylee and Stephanie are the committee
- Family Dinner Nights
  - Marco's Pizza on 2/15 all day with class with the most orders winning a pizza party
  - Porky Butts 3/15
- Staff Appreciation Week
  - March 6-10 with a "Friends" tv show theme
    - Mon. - breakfast/juice
    - Tues. - nacho bar
    - Wed. - Central Perk (Stories Coffee)
    - Thurs. - Friendsgiving (Lunch from Dick's Valley)
    - Fri. - So sweet (desserts with mailbox treats)
  - Trivia and challenges with a drawing for gift cards/prizes
  - 72 total staff members
  - Promote the signugenius link in 2/20 PTO email asking for monetary donations, decorating help, and to serve food
  - Fun time to volunteer!
- Carnival (Jodi/Kari) -> No one from Committee on the call
  - Discussed the possibility of selling the popcorn machine that is taking up space in PTO Closet. We haven't used it. It takes up space. It's a pain to clean. Kolleen followed up with Mary who left the call. She is going to check with our accountant on selling it.

- Misc.
  - Discussed interest in Kroeger/Baker's Rewards Program-> feedback from the group is that no one shops there. Instead, push TAGG harder and heavier. Possibly add back as a committee next year?
  - Upcoming events - Art Show and NSCAS treats
  - 3rd Grade had extra recess today from Diaper Drive. Need to check with Mr. Schweitzer if he's ordering the treat for the V Day parties for the school.

#### Principal's Report

Mrs. Addink

- School Counselor Week this week
- Need parents to be aware of parking procedures at drop off and pick up. Cannot drop off in No Parking Zones
- Feb. 16th is Teacher Inservice Day - teachers collaborate to meet their kids' needs. Also will have a Safety Audit.
- Three tables of Lost & Found Items -> will be out for parents to look through at Valentine's Parties and Conferences. Megan Thom will take the leftover items as donations to another Omaha school in need. Kolleen to include in PTO weekly email.
- Issue recently with how to get more parents entered into the Directory for birthday party invitations. Room Coordinators shouldn't share parent info. \*\*PTO to have Directory forms at Spring Kindergarten Roundup to capture all of those parents.
- Kindergarten Roundup - April 10th. PTO will present (Paige) with a PowerPoint slide, handout and directory forms.

#### Miscellaneous

- April's meeting will be in person. Dr. Habrock will be presenting.
- Kolleen to follow up with Mrs. Thies on alumni scholarship judging